

Purchasing & Contract Administration

May 31, 2022

Laurence Roth, Chief Growth Officer Education Design Lab 1200 18th Street Washington, D.C. 20036 LRoth@eddesignlab.org

To Mr. Laurence Roth:

The Alamo Colleges District has awarded a contract for the proposal, submitted by Education Design Lab in response to CSP No. 2022-0013 for the Purchase of Services for Alamo Colleges District Healthcare and Ambulatory Programs Micro-Pathways Design, subject to successful execution of a contract.

In accordance with Texas Government code 2252.908, please visit the Texas Ethics Commission website at: <u>https://www.ethics.state.tx.us/filinginfo/1295/</u> to create a login and complete the required Certificate of Interested Parties Form 1295. Once a completed and signed form is received, the Alamo Colleges District will "acknowledge" the form, using the Texas Ethics Commission website and proceed with finalization of the contract. This document must be presented to the Alamo Colleges District Purchasing & Contract Administration, prior to contract execution.

Please contact Sabina Swank at (210) 485-0105 or by email at <u>sswank5@alamo.edu</u> for finalization of the agreement.

Thank you for your time and interest in the Alamo Colleges District contracting opportunities.

Sincerely,

Senior Purchaser